

Fall Protection Procedure Creation

Process

Identify the need for a procedure

a. This need could originate from the Area, Training or the Fall Protection Team/Safety Services

Engage Safety Services, <u>Training AND</u> Fall Protection Team SME

- a. Watch and review the procedure
- b. Tech Pubs would also be present to begin the drafting procedure

Procedure and

Documentation

publish

Q – /

- c. Training will engage partners as needed
- d. Identify the audience impacted by this procedure



Procedure is developed

- a. CRF request submitted to begin the CRF process
- b. First draft of procedure is written by Tech Pubs
- c. First draft is reviewed by local area, Line of Business, Fall Protection Team, Safety Services, Training and other affected partners
- d. Line of Business, Training, local area validate the site specific process and associated procedures contained in the CRF with the local SMEs
 - 1. Determine PPE, Safety Gear or supplies required for new procedure 2.Validate Rescue Procedures if applicable
- e. Advise edits to the draft to Safety Services and Fall Protection Team as needed f. Repeat steps B through E until procedure is agreed upon by all parties

Training

Finalize procedure

- a. Line of Business establishes documentation and Tech Pubs finalizes Knowledge Center procedures.
- b. Local Area purchases PPE, Safety Gear and/or supplies







Safety Services will conduct a 30 day check-in to audit the new procedure to ensure it is working and being performed correctly

Rev. 9/24/2017

© Disney